

— • Imaginar

revista da Associação de Professores de Expressão e Comunicação Visual

Regulation

Intellectual property

Journal Imaginar is intellectual property of the Portuguese Art Teachers Association (APECV) which reserves all rights according to present legislation.

Publication

The publication of the journal belongs to the Portuguese Art Teachers Association (APECV).

Registration

The journal is registered with the international standard serial number (ISSN) 1646-6845 and with the registration of legal deposit number 25344/88.

Scope

The project focuses on diffusing knowledge related to visual arts education, both in formal and informal contexts, through individual or collective articles, research summaries, conferences transcriptions, interviews or reviews, organized in general, thematic or monographic issues.

Periodicity

The journal is published at least twice a year.

Team

The journal's Working Committee is formed by the Editor and the Scientific Committee.

The Editor is responsible for the reception of the works submitted to the journal, for a previous selection of these works according to the accomplishment of publication rules and for the communication with the authors during the review process. He is necessarily member of the Portuguese Art Teachers Association (APECV) governance board, and appointed every year by the direction of the association, or, occasionally, but by the same entity, whenever the issue may be thematic or monographic.

The Scientific Committee is responsible for the scientific review of all the material sent by the Editor. It is formed both by members of the Portuguese Art Teachers Association (APECV) governance board and by elements outside the association, and appointed every year by the direction of the association, or, occasionally, but by the same entity, whenever the issue may be thematic or monographic.

Publication rules

The works are preferably but not necessarily written in Portuguese, in Microsoft Word or OpenOffice format and in A4 sized pages, with vertical orientation, 3 cm margins, justified alignment, single space and without indentation in the first paragraph line.

The content includes both text and image. The text doesn't exceed 5000 words, uses Times New Roman font, black, 11 point normal or 14 point bold/14 point normal whenever it is a title/subtitle. All web pages must present an active connection.

Image, without limit of pictures, is included on the document, in low resolution (72 dpi) JPEG format, and always numbered and subtitled. Only after the approval of the work, as a condition for its publication, authors send the same images in high resolution (300 dpi) JPEG format.

The cover page includes, only in text and separated by a paragraph, the title of the work - maximum of 20 words -, the authors' quoting names, the authors' biographic notes - maximum of 50 words, including academic and/or professional activities, scientific domain of activity and institutional affiliations -, the authors' emails, the work's typology - indicating if it is an article, a research summary, a conference transcription, an interview or a review -, the work's abstract - maximum of 250 words - and the work's keywords - maximum of 5.

The cover page and the body are separated by a page break.

The body includes sections and subsections according to the type of work and separated by a paragraph.

Eventual notes appear after the last section or subsection of the body and before the references, separated before and after by a paragraph.

References, as quotations, respect the 6th edition of the APA Style, the American Psychological Association.

Submission

Submission takes place within the term announced at the corresponding call, by the email "revistaimaginar@apecv.pt" and observing all clauses of this regulation.

Review

As a referee journal, all submitted works are anonymously reviewed by at least two elements of the Scientific Committee.

From their appreciation - including pertinence, relevance, originality, critical capacity, structural adequacy and linguistic correction - results the acceptance of the work, the acceptance of the work respecting the changes proposed by the reviewers, or the refusal of the work.

If the appreciation of the works is of acceptance respecting the changes proposed by the reviewers, the authors have five working days to agree or disagree to make the recommended changes and, in the affirmative, they compromise to send the reviewed works within fifteen working days.

Politics of authorship

The content of the works is exclusive responsibility of their authors.

The submitted works are original and unpublished and can't be under review or for publication in another journal.

The authors own their copyrights and grant the right of first publication to the journal.

The authors may assume additional contracts in relation to these works, since they make clear authorship and first publication in this journal.

Politics of privacy

The names and the emails involved entered in this journal are exclusively used for its stated services, without any availability to other purposes or entities.

Final clause

This document is updated whenever Working Committee considers it necessary.